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GBS UK Admissions Policy

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V1.5	September 2026	October 2026	<p>Amendment to appendix 1.3 for BSU to note discussions ongoing on partner making all offers from Sept 26 entry onwards.</p> <p>Removal of the discontinued Applied Business Psychology course for BSU in appendix 1.6</p> <p>Addition of the Construction Management L6 Top Up course for BSU in appendix 1.6</p> <p>Addition of the Cert HE Global Business (Business Management) with Foundation Year course for UoS in appendix 1.6</p> <p>Addition of Definitions section in Section 4</p> <p>Addition of reference to Awarding Bodies for both Appeals and Complaints</p>	Mike Youlton – Director of UK Admissions

Related GBS policies

- GBS Student Charter
- GBS Applicant Code of Conduct
- GBS Student Complaints Policy and Procedure
- GBS Student Protection Plan
- GBS Student Disciplinary Policy
- GBS Equality and Diversity Policy
- GBS Records Management and Retention Policy
- GBS Anti-Harassment and Anti-Bullying Policy

External Reference Points

1. [UK Quality Code for Higher Education](#), Advice and Guidance: Concerns, Complaints and Appeals and Advice and Guidance: Partnerships.
2. [QIAHE Good Practice Framework](#), Handling Complaints and Academic Appeals.
3. UK Quality Code for HE: Admissions, Recruitment and Widening Access <https://www.qaa.ac.uk/the-quality-code#>
4. The Schwartz Fair Admissions Review <https://www.semanticscholar.org/paper/Fairadmissions-to-higher-education-%3A-for-good-Schwartz/2f357bf77bd52995ba5a34cd51420ef372ef0475>
5. UUK & Guild HE Fair Admissions Code of Practice <https://guildhe.ac.uk/admissions/admissions-code-of-practice/>
6. Higher Education and Research Act 2017 <https://www.legislation.gov.uk/ukpga/2017/29/contents/enacted>
7. Competition and Markets Authority regulations <https://www.gov.uk/government/organisations/competition-and-markets-authority>
8. Equalities legislation <https://www.legislation.gov.uk/ukpga/2010/15/contents>

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1. Policy Statement

- 1.1 GBS is committed to operating a fair, transparent, consistent and evidence-based admissions process that supports equality of opportunity, protects academic standards, and enables students with the potential to succeed to access higher education.
- 1.2 Admissions decisions will be made against published criteria and in accordance with applicable legislation, regulatory requirements, awarding body requirements, and institutional policies. GBS will provide applicants with clear information to support informed decision-making and will ensure that admissions processes are conducted professionally, consistently and without discrimination.

2. Purpose

- 2.1 The purpose of this policy is to establish the principles, requirements and responsibilities governing the admission of students to programmes delivered by GBS.
- 2.2 The policy provides the framework within which recruitment, selection, admissions decision-making, enrolment and associated admissions activities are undertaken.

3. Scope

- 3.1 This policy applies to all applications for admission to programmes delivered by GBS and leading to awards offered by GBS or through its awarding and validating partners.
- 3.2 The policy applies to all modes of study, all campuses and locations, and all staff, agents, contractors and partners involved in admissions-related activities.

4. Definitions

- 4.1 The following terms are used within this policy:

- **Applicant:** An individual who has submitted an application for admission to a programme delivered by GBS.
- **Enquirer:** An individual who has expressed an interest in studying at GBS but has not yet completed an application for admission.
- **Partner Institution:** An awarding, validating or academic partner with responsibility for approving, validating or awarding qualifications delivered by GBS.
- **Admission:** The process through which an applicant is assessed against published entry requirements and approved for entry onto a programme.
- **Recognition of Prior Learning (RPL):** The process by which prior certificated or experiential learning is assessed for the purpose of granting academic credit or advanced entry.

5. Principles

5.1 Admissions activity at GBS is governed by the following principles:

- **Fairness and Equality of Opportunity:** All applicants will be considered fairly and without unlawful discrimination.
- **Transparency:** Admissions requirements, processes and decisions will be clear, accessible and communicated in a timely manner.
- **Consistency:** Admissions criteria will be applied consistently across applicants and programmes.
- **Academic Preparedness:** Applicants will be admitted only where there is sufficient evidence that they are capable of successfully engaging with and completing their programme of study.
- **Student Success:** Admissions decisions will have regard to applicants' potential to succeed, progress and complete their studies.
- **Evidence-Based Decision Making:** Admissions decisions will be based on published entry criteria and verifiable evidence supplied by applicants.
- **Regulatory Compliance:** Admissions processes will comply with legislation, regulatory requirements, and the requirements of awarding and validating partners.
- **Confidentiality and Data Protection:** Personal information will be managed in accordance with data protection legislation and institutional policies.

6. Roles and Responsibilities

6.1 The following stakeholders have defined responsibilities for ensuring the effective implementation, oversight, and compliance of this Policy:

- **Board of Directors:** The Board of Directors is responsible for approval of this policy.
- **Academic Board:** The Academic Board is responsible for the oversight of admissions arrangements to ensure alignment with academic standards, regulatory requirements and institutional strategy.
- **Academic Registrar:** The Academic Registrar is the owner of this policy and is accountable for ensuring that appropriate admissions frameworks, procedures and controls are in place.
- **Director of UK Admissions:** The Director of UK Admissions is responsible for the implementation of this policy and the management of admissions operations, processes and staff.
- **Faculty Deans:** Faculty Deans are responsible for the academic integrity of admissions decisions requiring academic judgement, including interviews, assessments, Recognition of Prior Learning determinations and exceptional admissions decisions.

- **Admissions Staff:** Admissions staff are responsible for conducting admissions activities in accordance with this policy, published procedures and awarding body requirements.
- **Awarding and Validating Partners:** Awarding and validating partners are responsible for admissions activities delegated to them under the terms of partnership agreements.
- **Applicants:** Applicants are responsible for providing complete, accurate and truthful information in support of their application and for complying with the requirements of the admissions process.

7. Information for applicants

- 7.1 GBS complies with the requirements of the Competition and Markets Authority (CMA) and the Equalities Act 2010. For the purpose of this policy, GBS is a 'trader' and its students are 'consumers'.
- 7.2 GBS will provide enquirers and applicants with clear, accurate, timely and accessible information to support informed decision-making about their studies. This information will be made available through appropriate channels and will be maintained in accordance with regulatory and consumer protection requirements.
- 7.3 Applicants will be provided with sufficient information to understand:
- the nature and content of the programme;
 - entry requirements and admissions criteria;
 - tuition fees and associated costs;
 - methods of study and assessment;
 - award and awarding body arrangements;
 - campus and study location requirements;
 - key terms and conditions of study.
- 7.4 Where programmes are delivered in partnership with an awarding or validating body, GBS will clearly communicate the respective responsibilities of GBS and the partner institution throughout the admissions process and student lifecycle.
- 7.5 Applicants will be informed of the admissions process, the basis on which admissions decisions are made, and the routes available for raising concerns, complaints or appeals relating to admissions activities.
- 7.6 GBS will publish and maintain programme information, admissions requirements and policy documentation to support transparency, consistency and informed applicant choice. All material programme information (such as programme aims, content, and assessment) can be found on the GBS website for each programme offered including programme fees and other costs associated with individual programmes of study.

8. Education advisors/agents

- 8.1 GBS may engage education advisors, agents or other authorised representatives to support recruitment and admissions activities. Any such arrangements must be governed by formal agreements approved by GBS.
- 8.2 GBS retains responsibility for the quality, integrity and oversight of admissions activity undertaken on its behalf by education advisors and agents. The use of education advisors or agents does not remove GBS's responsibility to ensure that applicants are treated fairly, consistently and in accordance with this policy.
- 8.3 Education advisors and agents must act in accordance with GBS policies, contractual requirements, applicable legislation and regulatory expectations. They must provide accurate information to prospective applicants and must not make representations that are misleading, inaccurate or inconsistent with published information.
- 8.4 GBS will provide appropriate training, guidance and oversight for education advisors and agents and will monitor their performance and compliance with institutional requirements.
- 8.5 Where an education advisor or agent fails to meet the standards required by GBS, the institution will take appropriate corrective action, which may include suspension or termination of the relationship.

9. Criteria for admission

- 9.1 Admission to a programme is subject to applicants demonstrating that they satisfy the entry requirements published for that programme and any requirements specified by the relevant awarding or validating partner.
- 9.2 Admissions decisions will be based on evidence provided by applicants and will take account of academic qualifications, prior learning, professional experience, English language proficiency, interview performance (where applicable), portfolio evidence, assessments or other requirements prescribed for the programme.
- 9.3 GBS will admit applicants only where there is sufficient evidence that they are capable of successfully engaging with and completing the programme of study for which they have applied.
- 9.4 Programme-specific entry requirements, including English language requirements and any additional admissions requirements, will be published and maintained by GBS and, where applicable, approved by the relevant awarding or validating partner.
- 9.5 Where permitted by awarding body's regulations, GBS may consider applicants who do not meet standard entry requirements through the assessment of prior certificated learning, prior experiential learning, professional experience, or other evidence of capability to succeed in higher education.

9.6 Additional admissions requirements may apply to specific programmes where required to meet academic, professional, statutory, regulatory or awarding body requirements. Applicants will be informed of any such requirements in published programme information.

10. How to apply

10.1 Applications for admission must be submitted in accordance with the requirements and deadlines published by GBS and, where applicable, the relevant awarding or validating partner.

10.2 Applicants are responsible for providing complete, accurate and truthful information and documentation in support of their application. GBS may request additional information where this is necessary to assess eligibility for admission.

10.3 An application will be assessed against the published entry requirements and admissions criteria for the relevant programme and any additional requirements prescribed by the awarding or validating partner.

10.4 GBS may require applicants to participate in interviews, assessments, portfolio reviews, English language assessments, Recognition of Prior Learning processes, or other admissions activities where these form part of the approved entry requirements for a programme.

10.5 Applications that are incomplete, contain inaccurate information, or are not supported by the evidence required for assessment may be declined or deferred until the required information has been provided.

10.6 GBS reserves the right to verify information provided as part of an application and to take appropriate action where information is found to be false, misleading, fraudulent or plagiarised.

11. Criminal convictions

11.1 GBS is committed to providing fair access to higher education and recognises that the existence of a criminal conviction does not automatically preclude an individual from being admitted to study. Admissions decisions will be made on a case-by-case basis, taking account of the nature of the programme, the circumstances of the conviction, and relevant legal and regulatory requirements.

11.2 Where disclosure of criminal convictions is required as part of the admissions process, applicants must provide complete and accurate information. Failure to disclose relevant information may result in the withdrawal of an offer, refusal of admission, or termination of registration where permitted by applicable regulations and procedures.

11.3 Where a criminal conviction is disclosed, GBS may undertake a risk assessment to determine whether admission is appropriate. Such assessments will be conducted

fairly, proportionately and with due regard to safeguarding obligations, legal requirements, and the rights of the applicant.

11.4 Some programmes may require applicants to satisfy additional safeguarding, or professional, statutory or regulatory requirements, including criminal record checks. Applicants will be informed where such requirements apply.

11.5 Information relating to criminal convictions will be handled confidentially and processed in accordance with applicable data protection legislation and institutional policies

12. Applications from minors

12.1 Applicants must be 18 years of age or older on the date of enrolment in order to be eligible for admission to any programme delivered by GBS.

12.2 GBS does not admit students who will be under the age of 18 at the point of enrolment. Where an applicant will not have reached the age of 18 by the date of enrolment, the application will not be progressed.

13. Applicants with a disability and/or additional support needs.

13.1 GBS welcomes applications from individuals with disabilities, long-term health conditions, learning differences and other support needs. Admissions decisions will be made on the basis of published entry requirements and admissions criteria and will not unlawfully disadvantage applicants on the grounds of disability.

13.2 GBS is committed to promoting equality of opportunity and will comply with its obligations under equality legislation in relation to admissions processes and decision-making.

13.3 Applicants are encouraged to disclose any disability or additional support requirement that may affect their participation in the admissions process or their ability to engage fully with their studies. Disclosure will not be used to disadvantage an applicant and will assist GBS in identifying appropriate support and reasonable adjustments where required.

13.4 Where an applicant is eligible for admission, GBS will consider any reasonable adjustments or support arrangements that may be required to enable participation in learning, assessment and student life.

13.5 In exceptional circumstances, where a programme contains requirements that cannot reasonably be accommodated, any decision relating to admission will be made in accordance with applicable legislation, regulatory requirements and institutional procedures.

13.6 Information relating to disabilities or support needs will be treated confidentially and processed in accordance with data protection legislation and institutional policies.

14. Decision making and offers

- 14.1 Admissions decisions will be made by appropriately authorised staff acting within the admissions responsibilities delegated by GBS and, where applicable, the relevant awarding or validating partner. Admissions decisions will be based on published entry requirements, admissions criteria and evidence supplied by the applicant.
- 14.2 Admissions decisions will be made fairly, consistently and without discrimination. Applications will be assessed on their individual merits against the requirements of the programme to which admission is sought.
- 14.3 Where programme requirements include interviews, assessments, portfolio review, Recognition of Prior Learning (RPL), Accreditation of Prior Experiential Learning (APEL), English language assessment or other forms of evaluation, these will form part of the admissions decision-making process.
- 14.4 Where an application has been submitted with all required information and supporting evidence, GBS will normally communicate an admissions decision within two working days for programmes where GBS is responsible for making admissions decisions and issuing offers. Applications requiring additional information, further assessment, or decisions by an awarding or validating partner may take longer.
- 14.5 Applicants will normally receive one of the following decisions:
- Unconditional offer of admission;
 - Conditional offer of admission;
 - Rejection of application;
 - Request for further information or assessment; or
 - Deferral of a decision.
- 14.6 Any offer of admission may be subject to conditions specified by GBS or the relevant awarding or validating partner. Applicants must satisfy all conditions of offer before admission and enrolment can be confirmed.
- 14.7 Where responsibility for admissions decisions or the issuing of offers rests with an awarding or validating partner, GBS will conduct admissions activities in accordance with approved partnership arrangements. In such cases, admissions decisions and offer timescales will be subject to the policies, procedures and requirements of the relevant partner.
- 14.8 Admissions decisions and offers will be communicated to applicants in writing by the organisation responsible for issuing the decision in accordance with approved partnership arrangements.

- 14.9 GBS reserves the right to withdraw an offer or refuse admission where:
- information provided by an applicant is found to be false, misleading or incomplete;
 - conditions of offer are not satisfied;
 - information comes to light that would materially affect the admissions decision;
 - the applicant is found to have submitted fraudulent or plagiarised material; or
 - admission would otherwise be inconsistent with institutional, regulatory or awarding body requirements.
- 14.10 Applicants who are dissatisfied with an admissions decision or the admissions service may seek a review through the appeals and complaints processes set out in Sections 17 and 18 of this Policy

15. Recognition of Prior Learning

- 15.1 GBS recognises that applicants may have acquired relevant knowledge, skills and competencies through prior academic study, professional experience or other learning. Where permitted by awarding or validating partner requirements, such learning may be recognised for the purposes of admission or the award of academic credit.
- 15.2 Recognition of Prior Learning (RPL) may include the recognition of both certificated learning and prior experiential learning, subject to the requirements of the relevant programme and awarding or validating partner.
- 15.3 Applications for RPL will be assessed against published institutional and awarding body requirements and will be subject to appropriate academic scrutiny to determine the relevance, currency, level and volume of learning claimed.
- 15.4 Credit awarded through RPL will be determined in accordance with applicable academic regulations and any limits prescribed by GBS or the awarding or validating partner.
- 15.5 The granting of RPL does not guarantee admission to a programme. Applicants must satisfy all other applicable admissions, academic and regulatory requirements.
- 15.6 Detailed requirements and processes relating to Recognition of Prior Learning, including evidential requirements and approval arrangements, are set out in the Recognition of Prior Learning Procedure.

16. Registration and enrollment

- 16.1 Admission to a programme does not constitute enrolment. Applicants must complete all registration and enrolment requirements specified by GBS and, where applicable, the relevant awarding or validating partner before commencing study.

- 16.2 Applicants who receive an offer of admission must satisfy all conditions of offer and complete any required registration and enrolment processes within the deadlines communicated by GBS.
- 16.3 GBS reserves the right to refuse or delay enrolment where:
- conditions of offer have not been satisfied;
 - required documentation has not been provided or verified;
 - fees, funding or sponsorship requirements have not been met;
 - information provided during the admissions process is subsequently found to be inaccurate, incomplete or misleading; or
 - enrolment would otherwise be inconsistent with institutional, regulatory or awarding body requirements.
- 16.4 Applicants may be required to provide evidence of identity, qualifications, immigration status, residency status or other information necessary to verify eligibility for admission and enrolment.
- 16.5 Enrolment will be confirmed only when all admissions, registration and enrolment requirements have been met and the applicant has been formally registered as a student of GBS and, where applicable, the relevant awarding or validating partner.
- 16.6 Detailed registration and enrolment requirements, including document verification and enrolment procedures, are set out in institutional procedures and applicant guidance.

17. Appeals against admission decisions

- 17.1 Applicants have the right to request a review of an admissions decision where they believe that the admissions process was not conducted in accordance with this Policy or published admissions procedures.
- 17.2 An appeal is a review of the admissions and decision-making processes. It is not a reconsideration of academic judgement where admissions criteria have been properly applied.
- 17.3 Appeals will normally be considered only where one or more of the following grounds apply:
- procedural irregularity in the admissions process;
 - material error in the consideration of the application;
 - evidence that the application was not considered in accordance with this Policy or published admissions requirements; or
 - relevant information, unavailable at the time of the original decision, that may have materially affected the outcome.

- 17.4 Applicants wishing to submit an appeal must do so in writing within 10 working days of notification of the admissions decision and must provide details of the grounds for appeal together with any supporting evidence.
- 17.5 GBS will acknowledge and investigate appeals fairly, independently and in accordance with institutional procedures. GBS will normally provide a response within 5 working days. Complex cases may require additional investigation and may take up to 15 working days to conclude.
- 17.6 Where responsibility for the admissions decision rests with an awarding or validating partner, appeals will be considered in accordance with the relevant partner's regulations and procedures. Applicants will be directed to the appropriate process where necessary.
- 17.7 The outcome of an appeal may confirm the original decision, require the application to be reconsidered, or result in another remedy considered appropriate under the circumstances.

18. Complaints against the admissions service

- 18.1 Applicants have the right to raise a complaint where they are dissatisfied with the standard of service received during the admissions process.
- 18.2 A complaint may relate to matters including:
- the quality or timeliness of service;
 - communications received from GBS;
 - the conduct of staff, agents or representatives acting on behalf of GBS; or
 - the administration of admissions-related processes.
- 18.3 The complaints process may not be used to challenge academic judgement or to seek reconsideration of an admissions decision. Such matters must be pursued through the admission's appeals process where appropriate.
- 18.4 Complaints must be submitted in writing within 10 working days of the issue arising and should include sufficient details and supporting evidence to enable investigation.
- 18.5 GBS will investigate complaints fairly, proportionately and in accordance with institutional procedures. GBS will normally provide a response within 5 working days. Complex cases may require additional investigation and may take up to 15 working days to conclude.
- 18.6 Where investigation of a complaint identifies evidence of procedural irregularity or a failure to apply this Policy correctly, GBS may take corrective action, including reconsideration of an admissions decision where appropriate.

- 18.7 Where responsibility for aspects of the admissions process rests with an awarding or validating partner, complaints may be referred to, or considered jointly with, the relevant partner in accordance with approved partnership arrangements.
- 18.8 The outcome of a complaint may include an explanation, apology, service improvement action, or other appropriate remedy, but will not automatically result in an offer of admission.

19. Fraud and plagiarism

- 19.1 Applicants are required to provide complete, accurate and truthful information in support of their application.
- 19.2 GBS reserves the right to verify information and evidence submitted as part of the admissions process.
- 19.3 Where an application contains false, misleading, fraudulent or plagiarised information, GBS may:
- reject the application;
 - withdraw an offer of admission;
 - refuse enrolment; or
 - terminate registration where the matter is discovered after enrolment, subject to applicable regulations and awarding body requirements
- 19.4 Suspected cases of fraud or plagiarism will be investigated in accordance with institutional procedures and may be referred to the relevant awarding or validating partner where appropriate.

20. Data protection

- 20.1 GBS is committed to protecting the privacy, confidentiality and security of personal information obtained through the admissions process and will process personal data in accordance with applicable data protection legislation and institutional policies.
- 20.2 Personal data will be collected, used, stored and shared only where necessary for the administration of admissions, enrolment, student support, regulatory compliance and other legitimate institutional purposes.
- 20.3 Applicants may be required to provide personal, academic, financial, identity and other information necessary to assess and process an application
- 20.4 Where necessary, GBS may share applicant information with awarding or validating partners, regulatory bodies, government agencies or other third parties authorised to support admissions, enrolment or compliance activities. Such sharing will be undertaken in accordance with applicable legal and regulatory requirements.

- 20.5 Further information regarding the collection and processing of personal data is set out in the GBS Privacy Notice and associated data protection policies.

21. Policy Governance, Monitoring and Review

- 21.1 The Academic Registrar is the owner of this Policy and is responsible for maintaining its effectiveness and ensuring that it remains aligned with institutional, regulatory and awarding body requirements.
- 21.2 Responsibility for the implementation and operation of this Policy rests with the Director of UK Admissions and relevant admissions staff acting on behalf of GBS.
- 21.3 This Policy will be reviewed periodically, or earlier where required by changes in legislation, regulation, awarding body requirements or institutional need.
- 21.4 The Board of Directors is responsible for approving this Policy and any material amendments.
- 21.5 Queries relating to the interpretation or administration of this Policy should be directed to the Academic Standards and Quality Office.

22. Alternative Format

- 22.1 GBS is committed to ensuring that information relating to admissions is accessible to all applicants.
- 22.2 This Policy and associated admissions information may be made available in alternative formats upon request, subject to reasonable notice.
- 22.3 Applicants requiring information in an alternative format, or who require reasonable adjustments to engage with the admissions process, should contact GBS using the published admissions contact details.
- 22.4 GBS will take reasonable steps to ensure that admissions information and processes remain accessible and inclusive for all applicants.

Appendix 1.0 - Benchmark documents for best practice in admissions within Higher Education admissions

- UK Quality Code for HE: Admissions, Recruitment and Widening Access
<https://www.qaa.ac.uk/the-quality-code#>
- The Schwartz Fair Admissions Review
<https://www.semanticscholar.org/paper/Fair-admissions-to-highereducation-%3A-for-good-Schwartz/2f357bf77bd52995ba5a34cd51420ef372ef0475>
- UUK & Guild HE Fair Admissions Code of Practice
<https://guildhe.ac.uk/admissions/admissions-code-ofpractice/>

Appendix 1.1 - Higher Education and Research Act 2017

- Higher Education and Research Act 2017
<https://www.legislation.gov.uk/ukpga/2017/29/contents/enacted>

Appendix 1.2 - Legislation

- Competition and Markets Authority regulations
<https://www.gov.uk/government/organisations/competition-andmarkets-authority>
- Equalities legislation
<https://www.legislation.gov.uk/ukpga/2010/15/contents>

Appendix 1.3 – Areas of Responsibility

Partner	Recruitment	Admissions
Pearson	GBS is responsible for the recruitment of all programmes taught at GBS premises.	GBS is responsible for assessment, decision-making and the offer.
University of Suffolk		GBS is responsible for assessment and decision-making. University of Suffolk issues the offer.
Canterbury Christ Church University		GBS is responsible for assessment, decision-making and the offer.
Bath Spa University		<p>GBS is responsible for assessment, decision-making, and the offer for the 4-year UG degree programmes with foundation year.</p> <p>For the L6 Top-up programmes and Masters, GBS is responsible for assessment. BSU make the final decision and issue the offer.</p>
Oxford Brookes University		GBS is responsible for assessment, decision-making and the offer.

Appendix 1.4 - General Data Protection Regulations (GDPR)

<https://www.legislation.gov.uk/ukpga/2018/12/contents/enacted>

Appendix 1.5 - English Language Entry Requirements

English language requirements are designed to ensure that applicants possess the communication skills necessary to participate successfully in higher education study delivered and assessed in English. English language requirements form part of the admissions criteria for all programmes offered by GBS

Applicants must demonstrate an appropriate level of English language proficiency in speaking, listening, reading and writing before admission to a programme can be confirmed.

English language requirements are determined at programme level and approved in accordance with the requirements of the relevant awarding or validating partner.

The minimum level of English language proficiency required for admission will be published within programme entry requirements and applied consistently to all applicants seeking admission to the same programme. Unless otherwise specified within approved programme entry requirements:

- Programmes with a Foundation Year require English language proficiency equivalent to **CEFR Level B1**.
- Programmes at Level 4 and above require English language proficiency equivalent to **CEFR Level B2**.

Where a programme, professional body, awarding body or validating partner specifies a higher level of English language competence, that requirement will take precedence.

Applicants may demonstrate English language proficiency through qualifications, assessments or other forms of evidence approved by GBS and, where applicable, the relevant awarding or validating partner.

Acceptable evidence of English language proficiency may include:

- A recognised English language qualification;
- A qualification completed in English;
- A qualification obtained in the United Kingdom;
- An approved English language assessment recognised by GBS and the relevant awarding or validating partner; or
- Other evidence recognised within approved programme entry requirements.

Where an applicant seeks exemption from English language testing, the exemption must be supported by evidence that satisfies the requirements approved for the relevant programme. GBS may assess English language proficiency through one or more methods, including interview, written assessment, approved English language tests, or other assessment mechanisms approved for the relevant programme.

The method of assessment used will be proportionate to the requirements of the programme and any requirements specified by the awarding or validating partner.

Detailed English language requirements for individual programmes are set out in Appendix 1.6 and the relevant programme documentation.

Where there is any discrepancy between this appendix and approved programme documentation, the approved programme documentation and awarding body requirements shall prevail.

Appendix 1.6 Programme-Specific Entry Requirements

Programme	Awarding Body	English Language Requirements	Admissions Interview	Reflective Essay (word count)	Under 21s Entry Criteria	Work Experience
BSc (Hons) Business & Tourism Management	CCCU	B1 or UK GCSE English at grade: 4/C	Yes	240	Minimum 64 UCAS tariff points (or above) or 60-credit Ofqual qualification at Level 3	N/A
BSc (Hons) Accounting & Financial Management	CCCU	B1 or UK GCSE English at grade: 4/C	Yes	240 and Numeracy Test	Minimum 64 UCAS tariff points (or above) or 60-credit Ofqual qualification at Level 3	N/A
BA (Hons) Global Business and Entrepreneurship with Foundation Year	OBU	B1 or UK GCSE English at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points (or above) or 60-credit Ofqual qualification at Level 3	N/A
BSc (Hons) Health Wellbeing and Social Care with Foundation Year	OBU	B1 or UK GCSE English at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points (or above) or 60-credit Ofqual qualification at Level 3	N/A
BSc (Hons) Health, Wellbeing and Social Care (Level 6 Direct Entry)	OBU	B2 or UK GCSE English at grade: 4/C	No	N/A	Level 5 HND	N/A

BA (Hons) Global Business (Business Management) with Foundation Year	UoS	B1 or UK GCSE English at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points (or above)	N/A
Cert HE Global Business (Business Management) with Foundation Year	UoS	B1 or UK GCSE English at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points (or above)	N/A
BA (Hons) Global Business (Business Management) with Foundation Year (Level 4 Direct Entry)	UoS	B2 or UK GCSE English at grade: 4/C	Yes	350	Minimum 112 UCAS tariff points (or above) or Foundation Year 120 Credits	N/A
BSc (Hons) Construction Management with Foundation Year	BSU	B1 or UK GCSE English at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points (or above) or 60- credit Ofqual qualification at Level 3	N/A
BA (Hons) Business and Management (Level 6 -Top- up)	BSU	B2 or UK GCSE English at grade: 4/C	Yes	N/A	Level 5 HND	N/A
BSc (Hons) Construction Management (Level 6 Top Up)	BSU	B2 or UK GCSE English at grade: 4/C	Yes	N/A	Level 5 HND	N/A

BSc (Hons) Project Management with Foundation Year	BSU	B1 or UK GCSE English at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points (or above) or 60- credit Ofqual qualification at Level 3	N/A
BSc (Hons) Computing with Foundation Year	BSU	B1 or UK GCSE English at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points (or above) or 60- credit Ofqual qualification at Level 3	N/A
BSc Psychology with Counselling with Foundation Year	BSU	B1 or UK GCSE English at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points (or above) or 60- credit Ofqual qualification at Level 3	N/A
MSc Global Business	BSU	B2 or UK GCSE English at grade: 4/C or previous UK Degree or SELT English test (Should an international degree be provided)	Yes	300-word personal statement	UK degree or equivalent with a minimum 2:2	N/A
MSc Project Management	BSU	B2 or UK GCSE English at grade: 4/C or previous UK Degree or SELT English test (Should an international degree be provided)	Yes	300-word personal statement	UK degree or equivalent with a minimum 2:2	N/A

MSc Counselling and Psychotherapy *	BSU	B2 or UK GCSE English at grade: 4/C or previous UK Degree or SELT English test (Should an international degree be provided)	Yes Academic Interview also required	300-word personal statement	UK degree or equivalent with a minimum 2:2 in healthcare, counselling or psychology related subjects	Experience of counselling/p sychotherapy skills derived from professional or voluntary roles for a minimum 6 months to the start of the academic year
				APEL 300-word personal statement and 1000- word reflective task	APEL Minimum of 3 years' professional experience in a related setting	APEL Experience of counselling/p sychotherapy skills derived from professional or voluntary roles for a minimum 3 years to the start of the academic year
HND in Business	Pearson	B2 or UK GCSE English at grade: 4/C	Yes	350	A minimum of a Level 3 Ofqual- recognised Qualification with at least 52 credits	Minimum 2 years work experience

HND in Healthcare Practice for England (Healthcare Management)	Pearson	B2 or UK GCSE English at grade: 4/C	Yes	350	A minimum of a Level 3 Ofqual-recognised Qualification with at least 52 credits	Minimum 2 years work experience
HND in Digital Technologies for England (Cyber Security)	Pearson	B2 or UK GCSE English at grade: 4/C	Yes	350 and Numeracy Test	A minimum of a Level 3 Ofqual-recognised Qualification with at least 52 credits	Minimum 2 years work experience
HND in Construction Management for England (Construction Design and Build Technician)	Pearson	B2 or UK GCSE English at grade: 4/C	Yes	350	A minimum of a Level 3 Ofqual-recognised Qualification with at least 52 credits	Minimum 2 years work experience

*Note: MSc Counselling and Psychotherapy has specific additional requirements for both the academic and APEL routes where an academic interview is required and work experience needed to meet entry requirements.

Entry requirements are validated through the definitive programme documentation as determined between the partner university and GBS.